

OSCE/UNODC TRAIN-THE-TRAINER BASIC AND ENHANCED INVESTIGATION COURSE ON COUNTERING THE FINANCING OF TERRORISM

Vienna, 6-7 March 2019

Venue: Room 131, OSCE Secretariat, Wallnerstrasse 6
A-1010, Vienna

DRAFT AGENDA

WEDNESDAY, 6 March 2019	
9:00 – 9:15	Welcoming remarks and introduction of the project team
9:15 – 11:00	Basic Investigation Course materials - review
11:00 – 11:15	Coffee break
11:15 – 12:30	Basic Investigation Course materials - review
12:30 – 13:30	Lunch
13:30-15:30	Basic Investigation Course materials - review
15:30 – 15:45	Coffee break
15:45 – 17:00	Basic Investigation Course materials - review
THURSDAY, 7 March 2019	
9:00 – 11:00	Enhanced Investigation Course materials - review
11:00 – 11:15	Coffee break
11:15 – 13:00	Enhanced Investigation Course materials - review
13:00 – 14:00	Lunch

14:00-15:00	Enhanced Investigation Course materials - review
15:00 – 15:15	Coffee break
15:15 – 17.30	Enhanced Investigation Course materials - review, Tour de Table and Closing Session

LOGISTICAL MODALITIES

I. VENUE & REGISTRATION

VENUE	The OSCE/UNODC Train-the-Trainer Courses will be held in the OSCE Secretariat, Wallnerstrasse 6, A-1010 Vienna, Austria. <ul style="list-style-type: none"> • Address: Wallnerstrasse 6, A-1010 Vienna, Austria (see map below).
ACCREDITATION	Accreditation will take place at the OSCE Secretariat, groundfloor. <p>Presentation of a <u>valid ID/Passport</u> is required at the reception to access the OSCE Secretariat.</p>

II. TECHNICAL DETAILS

INTERPRETATION	Train-the-trainer course will be held in the Russian language.
WORKING AREA & WIFI	WiFi access at the Secretariat venue is provided.
TEA, COFFEE & LUNCHES	The Secretariat will provide water, coffee/tea facilities. Participants are kindly requested to make their lunch/dinner arrangements at their own expenses.

III. TRAVEL & VISA

VISA	<p>Participants, if required under the Austrian law, are asked to make their own arrangements for securing a visa for entry into Austria. Please be aware that it might take 14 days to get the requested Schengen visa. Therefore applicants are strongly advised to apply for visa well in time.</p> <p>Kindly note that it is NOT possible to have your visa issued at the Vienna International Airport upon arrival. Participants must be in possession of the appropriate identity documents for travel to Austria and medical insurance for the full duration of the intended stay. Further details can be found on the Austrian MFA website www.bmeia.gv.at.</p> <p>In case assistance from the OSCE to support your visa application is needed, please send your request with a passport copy, information on who will be funding travel and accommodation as well as the date the visa interview at the Embassy has been arranged by e-mail to Irina.Donciu@osce.org</p>
TRAVEL EXPENSES	Travel, Daily subsistence allowance and Terminal allowance of the participants are going to be sponsored by the OSCE
GENERAL INFORMATION	<p>Currency: Euro.</p> <p>Electric current: Standard voltage 220V.</p> <p>Climate: Average temperatures in Vienna for June are expected to be 18 C – 23 C.</p> <p>Time: GMT +1.</p>

EMERGENCY NUMBERS IN VIENNA	<p>Medical help: 144 Emergency help: 112 Police: 133 (no international dialling code required even if you are dialling from a non-Austrian mobile phone)</p>
LIABILITY	<p>To the full extent permitted under applicable law, neither the OSCE or any of its officials, employees or other representatives shall be liable for loss or damage, however caused, arising out of or in connection with participation in this meeting. This is a comprehensive limitation of liability that applies to damages of any kind, including, without limitation, personal injury, loss of or damage to property and claims of third parties.</p>

IV. Contacts

OSCE TRANSNATIONAL THREATS DEPARTMENT	<p>Ms. Irina DONCIU Programme Manager (CFT) Tel.:+ 431514 366211 Irina.Donciu@osce.org</p>
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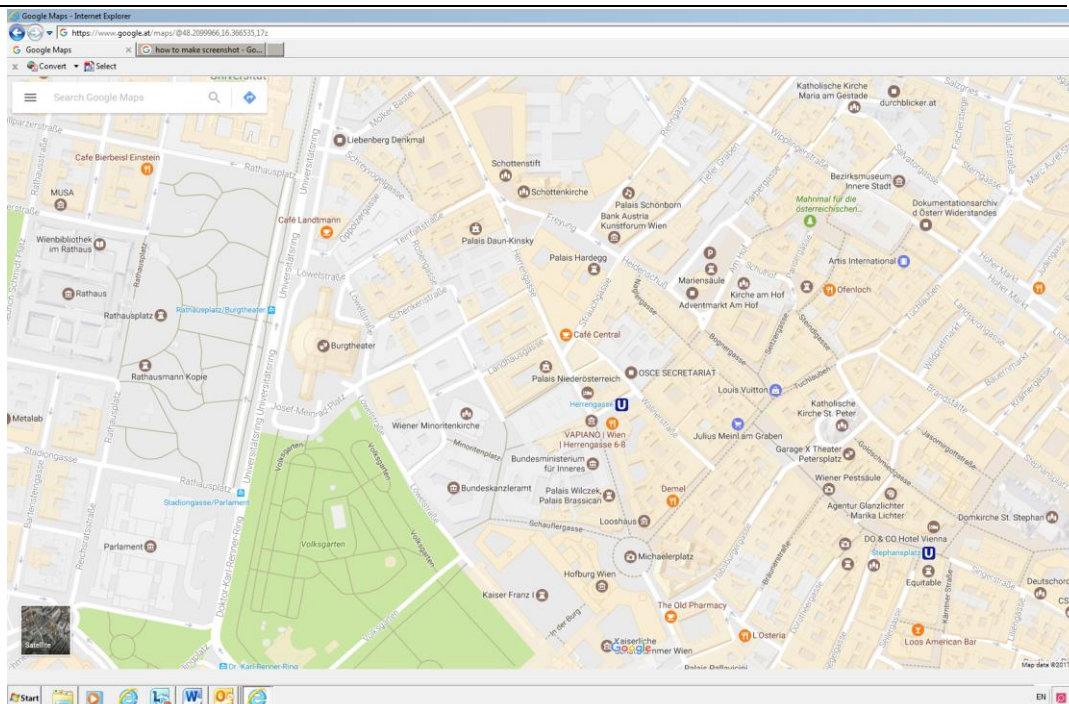
UNODC	<p>Mr. Oliver GADNEY Programme Officer, GPML Tel. (+43)-1-260-60-5756 Oliver.Gadney@unodc.org</p>
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V. MAPS

Venue:

**OSCE
Secretariat
Wallnerstrasse 6
1010
Vienna
Austria**

PLEASE SEE
LARGER
VERSION OF
THE MAP
BELOW



VI. HOTELS

HOTEL LIST Participants find below e.g. the following hotels at a reasonable price range within walking distance from the OSCE Secretariat. Participants are requested to make bookings individually and mention that they attend an OSCE event should they book a hotel from the attached list.

HOTELS IN VIENNA

HOTEL	HOTEL WEBSITE / E-MAIL ADDRESS	RATES (sgl/dbl)
NH BELVEDERE	www.nh-hotels.com	€ 99/€ 119 incl. breakfast
NH WIEN	www.nh-hotels.com	€ 83/€ 83 breakfast € 20.00
Hotel AM KONZERTHAUS	h1276-re@accor.com Accor booking code: AS266911	€ 113 / € 134 incl. breakfast
Hotel HERRENHOF	www.herrenhof-wien.steigenberger.at reservation@herrenhof-wien.steigenberger.at	superior € 151/€ 171 deluxe € 166/€ 186 incl. breakfast
Best Western Hotel KAISERHOF Vienna	www.hotel-kaiserhof.at reservation@hotel-kaiserhof.at	€ 122 business € 142 incl. breakfast

Hotel AM PARKRING Wien	www.schick-hotels.com parkring@schick-hotels.com	€ 113-152/€ 160-205 incl. breakfast
Best Western Hotel ERZHERZOG RAINER	www.schick-hotels.com rainer@schick-hotels.com	€ 82-111/€ 118-152 incl. breakfast
Hotel CAPRICORNO Wien	www.schick-hotels.com capricorno@schick-hotels.com	€ 101-139/€ 145-185 incl. breakfast
Hotel CITY CENTRAL Wien	www.schick-hotels.com city.central@schick-hotels.com	€ 82-111/€ 118-152 incl. breakfast
Hotel STEFANIE Wien	www.schick-hotels.com sabine.pollak@schick-hotels.com	€ 97-131/€ 134-177 incl. breakfast
Hotel 25HOURS	www.25hours-hotels.com res.wien@25hours-hotels.com	€ 100-€ 180 incl. breakfast
Hotel REGINA	www.kremsleherhotels.at regina@kremslehnerhotels.at	€ 95-€140 incl. breakfast
Hotel ROYAL	www.kremsleherhotels.at royal@kremslehnerhotels.at	€ 115-€ 140 incl. breakfast
Hotel GRABEN	www.kremsleherhotels.at graben@kremslehnerhotels.at	€ 115-€ 140 incl. breakfast
Hotel JOHANN STRAUSS	www.kremsleherhotels.at js@kremslehnerhotels.at	€ 97-€ 137 incl. breakfast
All Accor hotels (Ibis, Mercure, Novotel, Sofitel) for special offers and lower rates:	http://businesstravel.accorhotels.com/gb/booking/advanced-search.shtml?identification.reserverType=SC&identification.reserverId=AS266911&identification.reserverContract=998690	

TRANSFERS AIRPORT - CITY:

Participants are kindly requested to make their own travel arrangements, which will be reimbursed by the UNODC as a Terminal Allowance.

Reaching Vienna Centre from the Airport:

Further information on the transfers Vienna Airport – Vienna City can be found on www.viennaairport.com.

Taxis: a pick up at the airport can be booked in advance at a more moderate price from the company C&K (Tel: +43 1 44444 - price: € 35 one way) or from the company Airport Drivers (Tel: +43 1 22 82 250 – price: € 33)

Trains:

a) City Airport Train (CAT) – to Vienna "Wien-Mitte" – Landstraße/Hauptstraße with access to the Underground (U-Bahn Line U3 and U 4) and taxis: www.cityairporttrain.com

Price: € 12 one way;

Schedule: every ½ hours: Airport-Vienna 5/35 min. after every full hour;

Vienna-Airport 8/38min. after every full hour. Trip: 16 min. non-stop.

OR

b) Schnellbahn (S1, S2 or S7) – to Vienna “Wien-Mitte-Landstraße/Hauptstraße” with direct access to the Underground (U-Bahn Line 3 and 4) and taxis.

www.schnellbahn-wien.at/netz/s7.htm

Price: € 4,40 one way (€ 2,20 x 2 zones).

Schedule: every ½ hour. Please pay attention to the “direction” (Wolkersdorf, Deutsch Wagram, Wien - Floridsdorf).

Bus Services Vienna Airport Lines (2 lines)

Price :€ 7 one way;

Buses go either to Morzinplatz/Schwedenplatz or to Meidling Bahnhof/Westbahnhof (both having access to the Underground). Please check before taking the bus.

Schedule: Airport-Vienna/Schwedenplatz: every 20/50 min. after full hour;

Schwedenplatz-Airport: every 00/30 min. after full hour

Trip: 40 min.

www.postbus.at – Tel: +43 (1) 7007-32300

