OSCE Annual Police Experts Meeting

Intelligence-Led Policing:
A Model for Strategic Planning, Strengthening Community Policing and Countering Transnational Threats posed by Criminal Activity

9-10 June 2016
Hofburg/Vienna

ORGANIZATIONAL MODALITIES

Participants
Participating States and Partners for Co-operation are invited to send relevant policy makers and criminal justice managers, experts and officers from their respective countries in order to take an active and meaningful part in the debates and discussions of the meeting with a view to share views and experiences and reach constructive conclusions. The organizers of the meeting will furthermore invite experts from OSCE field operations, relevant institutions and international organizations. As the agenda of the meeting is addressing the intelligence-led policing concept from a broad spectrum, it appeals to a wide range of participants, including high-level policy makers, law enforcement managers and strategic planners, middle- and day-to-day supervisors, strategic and operational analysts, investigators and investigations managers as well as community policing officers.

Please note that active discussion between participants is considered the most beneficial aspect of this meeting. Participants are strongly encouraged to discuss and share specific experiences, to identify needs and areas of possible improvement, and to utilize panel experts as resources. To promote interactive discussion, formal statements and interventions in response to speakers should focus on concrete examples and recommendations, and be as concise as possible, not exceeding 2 – 3 minutes.

Moderators
Each session will be chaired by a moderator who will introduce the keynote speakers and will facilitate the discussions. Moderators will strictly enforce time limits and will ensure that speakers and participants limit their presentations and contributions to substantive issues only. Moderators are expected to serve as rapporteurs in the sense of summarizing the presentations and discussions, as well as suggesting how the OSCE could continue working in this field, complementing efforts of international/regional organizations. Moderators should receive keynote speakers’ short biography beforehand to be able to introduce them to the audience.
**Keynote Speakers**

Speakers are expected to limit their presentations to concrete examples, good practices and lessons learned that enrich OSCE’s discussions. They will make every effort to include suggestions for potential policy recommendations, and/or follow up activities for/with the OSCE, offer thoughts for further consideration, and suggest possible national and/or regional and international action for meeting the challenges. Each presentation should be of maximum 10 minutes. Keynote presentations and remarks should be sent to Mr. Arnar Jensson, (arnar.jensson@osce.org) two weeks in advance.

**Statements/Interventions**

Participants are invited to submit any written contributions that they wish to be distributed to all participants to Conference Services (documents@osce.org) by 26 May 2016. This should not hinder the ad hoc discussion during meetings but contribute to better communication.

It is intended to upload the documents to the OSCE public website (www.osce.org/event). For this purpose every originator should specify when submitting the documents if the document can be considered as OPEN (also for public website) or OSCE+ (participants of the meeting only).

**LOGISTICAL INFORMATION**

**Meeting Venue:**

**RATSAAL**
Hofburg Congress Centre, 5th Floor
Heldenplatz, 1010 Vienna, Austria

**Media**

OSCE Communication and Media Relations Section will provide appropriate media coverage by inviting and informing press.

**Accreditation**

**All Participants** are kindly requested to fill in **SECTION 1** of the registration form and to send it to elke.lidarik@osce.org, fax: +43-1-531 37 577 not later than 26 May 2016.

A Note Verbale from delegations in Vienna detailing all participants from delegations in descending order of seniority showing, names, functions and e-mail address should be sent to elke.lidarik@osce.org, fax: +43-1-531 37 577. Those members of OSCE delegations in Vienna who take part in the Meeting will have access to the conference area with their regular OSCE badges.
**Not permanently accredited** delegation members are kindly requested to also fill in **SECTION 2** of the registration form.

Badges for not permanently accredited delegation members may be obtained at the accreditation counter located in the Segmentgalerie, first floor (open daily from 8:30 a.m. to 5 p.m. during the Meeting) upon presentation of appropriate picture identification.

**Interpretation**

Simultaneous interpretation will be provided in all six OSCE languages.

**Technical equipment**

Ratsaal will be equipped with technical facilities for power point presentations. The equipment consists of a large screen, LCD screens, projector, laptop (Microsoft Windows XP, office XP) with remote control, VCR (VHS, S-VHS), mini DV and DVD player, CD-player, and USB-port.

Please note that presenters wishing to test audio/visual equipment may do so one hour prior to each session on all days of the Meeting. Contributions from the floor cannot be supported with audio visual equipment.

**Visa**

Participants, if required under the Austrian law, are asked to make their own arrangements for securing a visa for entering Austria.

**Please be aware that it might take up to 14 days to get the requested Schengen visa. Therefore, applicants are strongly advised to apply for visa well in advance.**

Please note that it is NOT possible to have your visa issued at the Vienna International Airport upon arrival. Participants must be in possession of the appropriate identity documents for travel to Austria and medical insurance for the full duration of the intended stay. Further details can be found on the Austrian MFA website [www.bmeia.gv.at](http://www.bmeia.gv.at).

In case OSCE’s assistance for your visa application is needed, please send your request with a passport copy by e-mail to Ms. Elke Lidarik ([elke.lidarik@osce.org](mailto:elke.lidarik@osce.org)).

**Transportation**

Unless previously agreed with the organizers for sponsorship, participants are kindly requested to make their own travel and accommodation arrangements, which will not be paid for by the OSCE.

**Reaching Vienna Centre from the Airport:**

Information on the transfers Vienna Airport – Vienna City can be found on [www.viennaairport.com](http://www.viennaairport.com).

**Taxis:**

Taxis can be found in front of the arrival building of the airport. The fare depends on the destination in Vienna and is approx. € 40.00-50.00.
A pick up at the airport can be booked in advance at a more moderate price from the company C&K (Tel: +43 1 44444 - price: € 33 one-way) or from the company Airport Drivers (Tel: +43 1 22 82 250 – price: € 33)

**Trains:**

a) **City Airport Train (CAT)** – to Vienna "Wien-Mitte" – Landstraße/Hauptstraße with access to the Underground (U-Bahn Line 3 and 4) and taxis: [www.cityairporttrain.com](http://www.cityairporttrain.com)

Price: €12 one way; €19 return if purchased online.

Schedule: every ½ hours: Airport-Vienna 6/36 min. after every full hour;

Vienna-Airport 6/36 min. after every full hour. Trip: 16 min. non-stop.

OR

b) **Schnellbahn (S7)** – to Vienna “Wien-Mitte-Landstraße/Hauptstraße” with direct access to the Underground (U-Bahn Line 3 and 4) and taxis.

[http://www.schnellbahn-wien.at/netz/s7.htm](http://www.schnellbahn-wien.at/netz/s7.htm)

Price: €4.40 one way.

Schedule: every ½ hour. Please pay attention to the “direction” (Wolkersdorf, Deutsch Wagram, Wien - Floridsdorf).

**Bus Services Vienna Airport Lines (2 lines)**

Price €8 one way; €13 return,

Busses go either to Morzinplatz/Schwedenplatz (U-1 and U-4) or to Bahnhof Meidling, Dörfelstrasse (S-Bahn and U-6), (both having access to the Underground). Please check before taking the bus.

Schedule: Airport-Vienna/Schwedenplatz: every 20/50 min. after full hour; Schwedenplatz-Airport: every 00/30 min. after full hour

Trip: 40 min.

[www.postbus.at](http://www.postbus.at) – Tel: +43 (1) 7007-32300

**To get around in Vienna**

For taxi service within Vienna, please call +43 1 31300 or +43 1 40100

Public transportation information is available at: [http://www.wienerlinien.at/wl/ep/home.do?tabId=0](http://www.wienerlinien.at/wl/ep/home.do?tabId=0)

**Accommodation:**

Unless previously agreed with the organizers for sponsorship, participants are kindly requested to make their own hotel arrangements, which will not be paid for by the OSCE. For your convenience, a list of hotels in Vienna is attached hereto (Annex 1).

Practical information about Vienna can be found at [http://www.hotels-austria.com/vienna-info/wien-practrestaurants.htm](http://www.hotels-austria.com/vienna-info/wien-practrestaurants.htm).
Social event:
Cocktail Reception for all participants will be held at the premises of Hofburg Congress Centre on 9 June 2016 following the afternoon session.

Points of Contact:

Substantial Issues:
- Mr. Arnar Jensson
  Transnational Threats Department, Strategic Police Matters Unit
  Mobile: +43 676 386 0719
  Office: +43 1 514 36 6691
  arnar.jensson@osce.org

Logistics/Administration:
- Ms. Jeni Dimitrova
  Transnational Threats Department, Strategic Police Matters Unit
  Office: +43 1 514 36 6941
  Mobile: +43 664 88474 872
  jeni.dimitrova@osce.org

Registration and Visa Support
- Ms. Elke Lidarik
  Conference Services, Documents Distribution and Meeting Room Co-ordination Unit
  Office: +43 1 514 36 6392
  elke.lidarik@osce.org
## HOTELS IN VIENNA

<table>
<thead>
<tr>
<th>Name</th>
<th>Booking e-mail address website</th>
<th>Sgl/Db rate</th>
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<tbody>
<tr>
<td>NH BELVEDERE</td>
<td><a href="http://www.nh-hotels.com">www.nh-hotels.com</a></td>
<td>€ 80/€ 80 breakfast</td>
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<tr>
<td></td>
<td><a href="mailto:vri.reservierungen@nh-hotels.com">vri.reservierungen@nh-hotels.com</a> booking code: OSCE 1</td>
<td>€ 15.00</td>
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<tr>
<td>NH DANUBE CITY</td>
<td><a href="http://www.nh-hotels.com">www.nh-hotels.com</a></td>
<td>€ 80/€ 80 breakfast</td>
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<td></td>
<td>booking code: OSCE 1</td>
<td>€ 20.00</td>
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<tr>
<td>Mercure JOSEFSHOF *)</td>
<td><a href="mailto:h2806-re@accor.com">h2806-re@accor.com</a> accor booking code: AS266911</td>
<td>€ 104/€ 121 incl breakfast</td>
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<tr>
<td>Mercure SECESSION *)</td>
<td><a href="mailto:h3532-re@accor.com">h3532-re@accor.com</a> accor booking code: AS266911</td>
<td>€ 106 / € 123 incl breakfast</td>
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<tr>
<td>Mercure WIEN ZENTRUM *)</td>
<td><a href="mailto:h0781-re@accor.com">h0781-re@accor.com</a> accor booking code: AS266911</td>
<td>€ 128 / € 145 incl breakfast</td>
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<tr>
<td>Mercure GRAND HOTEL BIEDERMEIER *)</td>
<td><a href="mailto:h5357-re@accor.com">h5357-re@accor.com</a> accor booking code: AS266911</td>
<td>€ 116 / € 133 incl breakfast</td>
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<tr>
<td>Mercure WIEN CITY *)</td>
<td><a href="mailto:h1568-re@accor.com">h1568-re@accor.com</a> accor booking code: AS266911</td>
<td>€ 111 / € 128 incl breakfast</td>
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<tr>
<td>Sofitel VIENNA STEPHANSDOM *)</td>
<td><a href="mailto:h6599-re@sofitel.com">h6599-re@sofitel.com</a> accor booking code: AS266911</td>
<td>€ 180 breakfast € 29</td>
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<tr>
<td>Hotel AM KONZERTHAUS *)</td>
<td><a href="mailto:h1276-re@accor.com">h1276-re@accor.com</a> accor booking code: AS266911</td>
<td>€ 113 / € 134 incl breakfast</td>
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<tr>
<td>Hotel HERRENHOF</td>
<td><a href="http://www.herrenhof-wien.steigenberger.at">www.herrenhof-wien.steigenberger.at</a> <a href="mailto:reservation@herrenhof-wien.steigenberger.at">reservation@herrenhof-wien.steigenberger.at</a></td>
<td>superior € 151/€ 171 deluxe € 166/€ 186 incl breakfast</td>
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<tr>
<td>Best Western Hotel KAISERHOF Vienna</td>
<td><a href="http://www.hotel-kaiserhof.at">www.hotel-kaiserhof.at</a> <a href="mailto:reservation@hotel-kaiserhof.at">reservation@hotel-kaiserhof.at</a></td>
<td>€ 122 business € 142 incl breakfast</td>
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<td>Hotel AM PARKRING Wien</td>
<td><a href="http://www.schick-hotels.com">www.schick-hotels.com</a> <a href="mailto:parking@schick-hotels.com">parking@schick-hotels.com</a></td>
<td>€ 108-145/€ 153-196 incl breakfast</td>
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<td>Best Western Hotel ERZHERZOG RAINER</td>
<td><a href="http://www.schick-hotels.com">www.schick-hotels.com</a> <a href="mailto:rainer@schick-hotels.com">rainer@schick-hotels.com</a></td>
<td>€ 82-111/€ 118-152 incl breakfast</td>
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<td>Hotel CAPRICORNO Wien</td>
<td><a href="http://www.schick-hotels.com">www.schick-hotels.com</a> <a href="mailto:capricorno@schick-hotels.com">capricorno@schick-hotels.com</a></td>
<td>€ 92-122/€ 118-166 incl breakfast</td>
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<td>Hotel CITY CENTRAL Wien</td>
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<td>€ 82-111/€ 118-152 incl breakfast</td>
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<tr>
<td>Hotel STEFANIE Wien</td>
<td><a href="http://www.schick-hotels.com">www.schick-hotels.com</a> <a href="mailto:sabine.pollak@schick-hotels.com">sabine.pollak@schick-hotels.com</a></td>
<td>€ 97-131/€ 134-177 incl breakfast</td>
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<tr>
<td>Novotel WIEN CITY</td>
<td><a href="mailto:h6154-re@accor.com">h6154-re@accor.com</a> accor booking code: AS266911</td>
<td>€ 120 / € 137 incl breakfast</td>
</tr>
<tr>
<td>Suite Novotel WIEN CITY</td>
<td><a href="mailto:h3720-re@accor.com">h3720-re@accor.com</a> accor booking code: AS266911</td>
<td>€ 96 / € 118 incl breakfast</td>
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<tr>
<td>ibis STYLES WIEN CITY *)</td>
<td><a href="mailto:h9034-re@accor.com">h9034-re@accor.com</a> accor booking code: AS266911</td>
<td>€ 89 / € 98 incl breakfast</td>
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<td>ibis WIEN MESSE *)</td>
<td><a href="mailto:h2736-re@accor.com">h2736-re@accor.com</a></td>
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<td>ibis budget WIEN MESSE *)</td>
<td><a href="mailto:h7098-re@accor.com">h7098-re@accor.com</a></td>
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<td>Hotel 25HOURS</td>
<td><a href="http://www.25hours-hotels.com">www.25hours-hotels.com</a></td>
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<td></td>
<td><a href="mailto:res.wien@25hours-hotels.com">res.wien@25hours-hotels.com</a></td>
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